

Certificate of Compliance Minnesota Workers' Compensation Law

THIS FORM MUST BE COMPLETED BY THE BUSINESS LICENSE APPLICANT

PRINT IN INK or TYPE.

Minnesota Statutes, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes, Chapter 176. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

LICENSE or CERTIFICATE NO (if applicable)	BUSINESS TELEPHONE NO.	FAX TELEPHONE NO.
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BUSINESS NAME (Use the person(s) name if business structure is sole proprietor or partnership (i.e., John Doe, or John Doe and Jane Doe), otherwise it is the legal name of the business entity.)

DBA ("doing business as" or also known as an assumed name) (if applicable)

BUSINESS ADDRESS (must be physical street address, no PO boxes)	CITY	STATE	ZIP CODE
COUNTY	E-MAIL ADDRESS		

YOUR LICENSE OR CERTIFICATE WILL NOT BE ISSUED WITHOUT THE FOLLOWING INFORMATION. *You must complete number 1 or 2 below.*

NUMBER 1 – Workers' compensation insurance policy information

INSURANCE COMPANY NAME (not the insurance agent)	NAIC Number	
POLICY NO.	EFFECTIVE DATE	EXPIRATION DATE

NUMBER 2 – Reason for exemption from workers' compensation insurance

If you have questions regarding the need to obtain workers' compensation coverage, including exemptions, contact 651.284.5032 or 1-800-342-5354.

- I have no employees. (See Minn. Stat. § 176.011, subd. 9 for the definition of an employee.)
- I am self-insured for workers' compensation (attach a copy of the authorization to self-insure from the Minnesota Department of Commerce).
- I have employees but they are not covered by the workers' compensation law. (See Minn. Stat. § 176.041 for a list of excluded employees.) Explain why your employees are not covered:

Other: _____

I certify that the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify that I am authorized to sign on behalf of the business.

PRINT NAME

APPLICANT SIGNATURE (required)	TITLE	DATE
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NOTE: You must notify us if there is any change to your Workers' Compensation Insurance Information or Employee Status Change by resubmitting this form. This material can be made available in different forms, such as large print, Braille or on a tape.



TAX IDENTIFICATION

NOTICE

Pursuant to laws of Minnesota, 1984, Chapter 502, Article 8, Section 2 (270.72) (Tax Clearance; Issuance of Licenses), the licensing authority is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the social security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. This information may be used to deny the issuance or renewal of your license in the event you owe Minnesota sales, employer's withholding or motor vehicle excise taxes.
2. Upon receiving this information, the licensing authority will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Agreement the Department of Revenue may supply this information to the Internal Revenue Service.
3. FAILURE TO SUPPLY THIS INFORMATION MAY JEOPARDIZE OR DELAY THE PROCESSING OF YOUR LICENSE ISSUANCE OR RENEWAL APPLICATION.

Please supply the following information and return along with your application to the licensing authority.

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Business Owner's Last Name

Business Owner's First Name

Middle Initial

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Address of Business Owner

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City, State, Zip Code

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Social Security Number of Business Owner

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Position (Officer, Partner, etc.)

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Business Name

--

Business Address

--

City, State, Zip Code

--

Minnesota Tax Identification Number

--

Federal Tax Identification Number

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Signature

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Date



WEST
METRO
FIRE-RESCUE
DISTRICT

Serving the Cities of
• Crystal
• New Hope

Unattended Fuel Pumping Requirements

The following requirements set forth by the Minnesota State Fire Code shall be adhered to for any gas station that has hours of unattended pump operation within the Cities of New Hope and Crystal. Licensing requirements under city ordinance requires such establishments to be inspected by city inspectors to ensure compliance with all state and local codes before a license can be issued. In recent visits to stations, it has been noticed that some stations are selling fuel after hours without meeting the minimum requirements set forth by the Minnesota State Fire Code. These establishments are in violation of not only their licensing requirements, but also Minnesota State Law. The following requirements from Chapter 22 section 2204.3.1 through 2204.3.7 of the MSFC shall be met before any after hour fueling takes place:

1. Owner or operator shall provide, and be accountable for, daily site visits, regular equipment inspections and maintenance.
2. Approved, clearly identified, and readily accessible emergency pump shut down shall be provided within 100 ft. of exterior pumps.
3. Dispenser operating instructions shall be conspicuously posted in an approved location on every dispenser and shall indicate the location of emergency controls.
4. An approved emergency procedures sign shall be posted in a conspicuous location and shall read:
IN CASE OF FIRE, SPILL OR RELEASE
1. USE EMERGENCY PUMP SHUTOFF
2. REPORT THE ACCIDENT
CALL 911
FACILITY ADDRESS _____
5. A telephone not requiring a coin to operate or other approved, clearly identified means to notify the fire department shall be provided on site in a location approved by the code official.
6. Dispensing devices shall be programmed or set to limit uninterrupted fuel delivery to 25 gallons and require a manual action to resume delivery.

To prevent any license interruption and/or citations, please ensure that your facility meets the above minimum requirements. If you have any questions or concerns with the above referenced requirements, please call the West Metro Fire-Rescue District Prevention Bureau at (763) 537-2323 Ext. 2003 or 2004. Thank you for your cooperation in this matter.

4251 Xylon Ave N.
New Hope, MN 55428
Voice 763.537.2323
Fax 763.537.5333

Sec. 8-4. Gasoline, diesel fuel and liquefied petroleum gas.

- (a) *License required.* No person shall, without first obtaining a license therefore in accordance with section 8-2:
- (1) Filling station or storage plant. Engage in the business of operating, maintaining, conducting or keeping any gasoline, diesel fuel or liquefied petroleum gas filling stations, or any combination of these, or any wholesale gasoline, diesel fuel or liquefied petroleum gas storage plant in the city; or
 - (2) Pump or dispensing device. Keep, maintain or operate a gasoline, diesel fuel or liquefied petroleum gas pump or other gasoline, diesel fuel or liquefied petroleum gas dispensing device in the city.
- (b) *Inspection.* Before the license is granted, and any other time during the term of the license, inspection of the premises may be made to determine that the premises and the equipment for dispensing the products to be sold are adequate and safe for the conduct of the business.
- (c) *Fees.* The annual license fee for such licenses required above shall be as prescribed in chapter 14.
- (d) *Safety precautions.* No licensee or other person in charge of or operating any such gasoline, oil, diesel fuel or liquefied petroleum gas filling station in the city shall fill or allow to be filled with said products the tank or tanks of any motor vehicle of any kind whatever while the engine or motor of such motor vehicle is running or in motion and no owner or other person driving or in charge of any such motor vehicle shall fill or allow or cause the tank of the same to be filled with gasoline, diesel fuel or liquefied petroleum gas, while the engine or motor of such vehicle is running.
- (Ord. No. 73-1; Ord. No. 2000-07)