



## City of New Hope Fee Schedule

### **Preface**

The New Hope City Council instituted a Fee Schedule beginning in 2017 for licenses, permits, and other city fees. Fee Schedule rates supersede amounts in city ordinances or policies dated prior to implementation of the adopted Fee Schedule.

The Fee Schedule shall be periodically updated and approved by resolution. The most current version of the Fee Schedule will be published on the city website.

A state surcharge is imposed on several permit types: building, plumbing, heating, ventilating, air conditioning, refrigeration, building moving, sewer, water connection, and fire suppression.

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## LICENSES (Animal, Business, Rental)

Animal Licenses	Annual Fee	City Code
Animal boarding and impound fees	\$31 per day of boarding; \$30 per impound	7-2(4)
Dog, cat, ferret (no charge for indoor cats and ferrets). No charge for certified service animals. License expires simultaneously with rabies vaccination term.	\$15 if neutered or spayed; \$30 if unaltered; \$1 for duplicate tag	7-2(1) 7-2(a)(b)
Dog kennel or cat shelter	\$50	7-4(c)
Dangerous and potentially dangerous animals: Registration of potentially dangerous animal Registration of dangerous animal Appeal of potentially dangerous animal declaration Appeal of dangerous animal declaration Dangerous animal warning sign (provided by city) Dangerous animal collar tag (provided by city)	No fee \$250 \$50 \$100 plus cost of hearing \$7.50 \$3.50	7-3
Permit to exceed three animal limit	\$75 initial application; \$35 annual renewal	7-6(8)
Business Licenses	Annual Fee (calendar year)	City Code
Alarm systems	\$25 residence - one time; \$25 commercial - annually	8-34(d)
Bowling alleys	\$15 per lane	8-8(c)
Car wash	\$55	8-13(d)
Carnivals and circuses	\$65	8-18(b)
Charitable gambling	\$150 investigation fee	8-26(b)(1)
Fireworks	\$125	8-40
Garbage and refuse collectors	\$150 plus \$50 each vehicle	8-14(b)
Gasoline, diesel fuel and liquefied petroleum gas	\$50 per station plus \$5 for each hose; \$10 per pump (nonpublic) plus \$1 for each hose; \$25 (wholesale or gas storage plant)	8-4(c)
Ice cream truck vendors - registration	\$50 \$150 investigation fee	8-6(d)(14)g
Laundromat	\$55	8-12(c)
Lawn fertilizer application control	\$100 plus \$25 each vehicle	8-32(d)
Liquor:		10-10
Intoxicating liquor:		
On-sale	\$6,000	
Off-sale	\$380 - eligible for fee reduction per MS 340A.408 subd 3(c)	
Sunday on-sale	\$200	
Club on-sale (fee depends on membership)	\$300-\$3,000 per M.S. 340A.408 subd 2(b)	
Temporary on-sale	\$100 per 10-9(3)	
Wine:		
On-sale	\$2,000	
Sunday on-sale	\$200	
Brewpub:		4-16(e)11
On-sale intoxicating liquor/malt liquor	\$6,000	
On-sale 3.2 percent malt liquor only	\$500	
Sunday off-sale malt liquor only	\$100	

Brewery taproom malt liquor:		
On-sale	\$500	
Off-sale	\$100	
3.2 percent malt liquor:		
On-sale	\$500	
Off-sale	\$100	
Temporary on-sale (per event)	\$50	
Microdistillery cocktail room:		4-16(e)12
On-sale	\$500	
Off-sale	\$100	
Fees for liquor licenses granted after commencement of calendar year are pro-rated on a quarterly basis (not applicable for Temporary 3.2 malt liquor licenses)		10-10(c)
Liquor Background Investigation:		10-16
Within state	\$500	
Outside of state	Actual cost (not to exceed \$10,000) or \$500 whichever is greater	
Outdoor sales of seasonal farm produce	\$100	8-31(c)
Pawn brokers, precious metal dealer	\$2,500 plus per transaction fee of \$2/modem or \$3/manual \$500 application fee \$500 investigation fee	8-33
Pinball machines, video games, computer game/technology and pool tables	\$15 per location plus \$5 per device; \$500 special event permit/year	8-9(b)
Secondhand dealers	\$200 \$200 application fee	8-33(j)(3)
Sexually oriented business	\$5,000 \$500 investigation fee	8-27(d)
Solicitor, peddler, hawker and transient merchant (includes mobile food units) - registration	\$50	8-6
Tattoo/body piercing establishments	\$300 \$400 investigation fee	8-29(f)
Therapeutic massage:		8-35(g)
Enterprise	\$100	
Therapist	\$100 \$300 investigation fee	
Tobacco and related products	\$250	8-7(c)
Trailer and truck rental	\$40	8-16(d)
New applications made after June 30 are subject to 50% reduced fee except liquor licenses which are pro-rated quarterly. Not applicable to background investigation fees.	Renewals after December 1 are subject to \$100 late fee if paid 1-30 days late and \$500 late fee if >30 days late	

Rental Licenses	Annual Fee	City Code
Point-of-conversion	\$750 shall include annual registration fee; up to \$500 may be waived or reimbursed to property owner if conditions of subsection 3-31 (e)(7) of code are satisfied	3-31(e)(7)
Single-family	\$95	3-31
Two-family	\$190	3-31
Three or more	\$175 per building plus \$20 for every unit therein	3-31
Best practices participant	\$100 per building plus \$15 for every unit therein	3-31
Late fees	If registration is not made within the time set forth in section 3-31, fee shall double	3-31(e)(5)

**PARK & RECREATION (Swimming Pool, Program Fees, Golf Course, Ice Arena)**

Swimming Pool (10-week season)	Fee	City Code
Coupon book	\$80	
Daily admission	\$10	
Daily Admission 55+, military, beginning at 5 pm	\$9	
Lap Swimming/Water Walking	\$50 punchcard or \$6	
Pavilion Rental w/2.5 hr slot	\$35-45	
Season pass	\$60-90	
Swim Lessons – group	\$55	
Swim Lessons – private	\$85	
Swim Misc Classes	\$4-5/class	
Swim Team Rental by the hour	\$107 practices; \$200 a.m. meets; \$230 all-day	
Storage spaces for local swim clubs (per year)	\$500	
Youth/Teens Recreation Programs	Fee may depend on session length	City Code
Art/Craft Classes	\$11-49	
Ball Programs	\$38-63	
Camps	\$20-72	
Dance Classes	\$6-156	
Drama Classes	\$44-72	
Family Fun Night	\$6-10	
Flag Football	\$67-80	
Gymnastics	\$42-254	
NJTL Tennis League	\$62	
Once Upon a Star Classes	\$11-41	
Open Gym Gymnastics	\$18-53	
Pee Wee Tennis	\$48	
Pickleball	\$66-71	
Playground Activities	\$34-42	
Red Cross Babysitting	\$78-140	
Revolutionary Sports programs	\$29-251	
Safety Camp	\$50	
Science Classes	\$15-81	
Skateboard Camp	\$39-73	
Soccer	\$37-64	
Specialty Classes	\$7-190	
Sports of Sorts	\$39	
Target & Xcel Center Ticket Sales	Fees vary with Destination	
Teen Events	\$5-15	
Tennis Lessons	\$59	
Tumbling Tots	\$60-76	
Weight Training & Conditioning Camp	\$70	
Wet N Wild Day	\$3-\$5	
Wrestling	\$45-74	
Young Mudder	\$25	
Adult Recreation Programs	Fee may depend on session length	City Code
Community Trippers	Vary w/Destination	
Co-Rec Softball	\$545-855	
CPR	\$64	

Defensive Driving	\$26-28	
Donut Make You Wonder	\$3	
Fitness Classes	\$62	
Fitness in the Park	\$3	
Lap Swimming	N/A	
Men's Basketball	\$600	
Men's Fall Softball	\$470	
Men's Summer Softball (Industrial and Open)	\$495-875	
Miscellaneous	\$20-60	
Tennis Leagues	\$26-32	
Tennis Lessons	\$49	
Miscellaneous (sales tax additional)	Outdoor rates effective January 1; Indoor rates effective September 1	City Code
Ballfields - Rental	\$61-72 per game \$180 all day tournaments	
Community Gyms: Batting Cage Rental Court Rentals  Concession Stand Rental Concession Stand Damage Deposit	\$20 per hour \$40-66 per court, per hour \$255-380 full day, full facility (10 hr max) \$220 per event \$100	
Park Pavilions: Rental (includes sales tax)  Damage/compliance fee deposit	\$88-105 /5-hour time slot \$155-189 /full day \$100	
Park Shelter Buildings: Winter Season and/or Hockey Rink Rental Summer Season Key Deposit Damage/compliance fee deposit	\$44-64 per hour \$25-\$30 per hour \$30 \$100	
Misc. Storage Space Rental for youth associations	\$600 per year	
Storage Building - Local youth sport associations pay monthly lease fee for the building. Lease runs June 1 to May 31.	\$415 per month	
Tennis Court and Disc Golf course Rental per hour	\$23-28 per court	
Non-resident program fees	\$7 & \$13	
Golf Course	Fee	City Code
Adult Greens Fees	\$15	
Senior Greens Fees	\$13	
Junior Greens Fees	\$9.50	
Second Round	\$9	
Tournament Rounds (groups 24 or >)	\$10	
Adult Season Pass	\$350	
Senior Season Pass	\$320	
Junior Season Pass	\$160	
Additional Season Pass from same household	\$135	
Family Season Pass	\$500	
Resident Season Pass - Single	\$280	
Resident Season Pass - Family	\$500	
Adult Pass Book with 20 rounds	\$280	

Senior Pass Book with 20 rounds	\$250	
Jr Pass Book with 10 rounds	\$90	
Senior Punch Card 18 rounds	\$202.50	
Senior Punch Card 9 rounds	\$105.75	
Adult Punch Card 18 rounds	\$238.50	
Adult Punch Card 9 rounds	\$123.75	
Couples League	\$50	
Junior League	\$15	
Men's League	\$25	
Senior League	\$25	
Women's League	\$25	
Adult Golf Instruction	\$70	
Youth Instruction	\$50	
Adult/child instruction program	\$80	
1/2 Swing for Youth	\$110	
Full Swing Program for Youth	\$175	
Golf Cart Rental - Adult	\$15	
Golf Cart Rental - Senior	\$12	
Pull Cart Rental	\$2	
Club Rental	\$3	
Clubhouse rental (sales tax is additional); for small groups of 1-49. Rate change effective September 1.	\$145-\$170/3 hours; additional hours \$50-\$55 each hour	
Clubhouse rental (sales tax is additional); for groups of 50 or more. Rate change effective September 1.	\$365-\$415/6 hours; additional hours \$55-60 each hour	
Police Officer staffing (if rental group is serving alcohol)	\$75/hour	
<b>Ice Arena</b>	<b>Fee</b>	<b>City Code</b>
Ice Rate Per Hour Prime Season- Prime Hours. Effective September 1.	\$215	
Ice Rate Per Hour Prime Season- Off Hours. Effective September 1.	\$180	
Ice Rate Per Hour Off Season- All hours. Effective March 1.	\$180	
Skate Sharpening	\$3	
Skate Rental	\$3	
Open Hockey per session	\$6	
Open Skating per session	\$5	
Skating Lessons - group (fee per lesson)	\$10	
Skating Lessons – privates	\$180-205	
Skating lessons non-resident fee	\$7	
Locker Room (fee per season)	\$600	
Storage Spaces (fee per season)	\$600	
Community Room Rental (sales tax is additional); for small groups of 1-49. Effective September 1.	\$140-\$165/3 hours; additional hours \$45-50 each hour	
Community Room Rental (sales tax is additional); for groups of 50 or more. Effective September 1.	\$360-\$410/6 hours; additional hours \$50-55 each hour	
Police Officer staffing (if rental group is serving alcohol)	\$75/hour	

**PERMITS (Fire Prevention, Property and Public Street)**

Fire Prevention	Fee	City Code
Fire control costs	Full amount of expenses incurred by city applicable to nonresidents or nontaxpayers or persons issued open burning permits	9-9
Fire protection system (installations or alterations)	\$50 for first \$1,000 in value or fraction thereof and \$5 for each additional \$500 in value or fraction thereof	3-1(a)(7) 9-10
Hood and duct inspection	\$50	9-9
Open burning permit Recreational Thawing frozen ground	No charge \$25	9-9
Special hazard	\$125	9-10
Property and Public Street	Fee	City Code
Administrative: Commercial/industrial Residential	\$100 \$50	4-31
Building: Egress windows	No charge (contractor license search fee applicable)	3-1(a)
1-2 family roofing	\$124.50	
Valuation \$1 to \$500	\$23.50	
Valuation \$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100 or fraction thereof, to and including \$2,000	
Valuation \$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14 for each additional \$1,000 or fraction thereof, to and including \$25,000	
Valuation \$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, to and including \$50,000	
Valuation \$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7 for each additional \$1,000 or fraction thereof, to and including \$100,000	
Valuation \$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, to and including \$500,000	
Valuation \$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, to and including \$1,000,000	



Valuation \$1,000,000 and up	\$5,608.75 for the first \$1,000,000 plus \$3.65 for each additional \$1,000 or fraction thereof	
Construction work begun prior to acquisition of building permit	Double fee	
Contractor license search	\$5	
Building plan check: Initial Additional plan review required by changes, additions, or revisions to approved plans For use of outside consultants for plan checks and inspections	65% of building permit fee \$50/hour (1/2 hour minimum charge)  Actual cost	3-1(a)
Building inspection (missed/additional inspection, re-inspection, or inspection outside of normal business hours)	\$60 per hour, plus \$60 for each subsequent hour or fraction thereof	3-30
Building Moving	\$100	3-24
Business use certificate of occupancy (BUCO)	\$25	3-33
Courtesy Bench fee: Initial permit fee Annual renewal fee	\$75 \$50	6-16
Discharge of percolating water permit fee	\$100	6-10(c)3
Driveway/street excavation	\$50 if curb cut work; \$25 if no curb cut work is required	6-7(a)
Electrical: New or repair service/power supply Sub-panel 0—300 amp 400 amp Each additional 100 amp  Feeders/circuits: 0—30 amp 31—100 amp Each additional 100 amp  Transformers and generators: 0—10 KVA 11—74 KVA 75—299 KVA 300 or more  Apartment buildings  Retrofit lighting	\$100 per residential panel replacement \$40 each \$50 \$58 \$14  \$8 \$10 \$5  \$10 \$40 \$60 \$150  \$70 per unit which does not include service and house wiring  \$0.65 per fixture (ballast and lamps only); new fixtures are subject to per circuit fee	3-2(a)(3)

Traffic signals	\$7 per standard, street and light; \$4 per pole	
Sign transformers	\$8 per unit	
Remote control or signal wiring	\$.75 per device	
Swimming pools	\$80 (limit 2 trips) plus circuit fee	
Excavation /grading:		3-1(a)
50 cubic yards or less	\$15	
51 to 100 cubic yards	\$22	
101 to 1,000 cubic yards	\$22.50 for the first 100 cubic yards, plus \$10.50 for each additional 100 cubic yards or fraction thereof	
1,001 to 10,000 cubic yards	\$117 for the first 1,000 cubic yards, plus \$9 for each additional 1,000 cubic yards or fraction thereof	
10,001 to 100,000 cubic yards	\$198 for the first 10,000 cubic yards, plus \$40.50 for each additional 10,000 cubic yards or fraction thereof	
100,001 cubic yards or more	\$562.50 for the first 100,000 cubic yards, plus \$22.50 for each additional 10,000 cubic yards or fraction thereof	
Plan check:		
50 cubic yards or less	No Fee	
51 to 100 cubic yards	\$15	
101 to 1,000 cubic yards	\$22.50	
1,001 to 10,000 cubic yards	\$30	
10,001 to 100,000 cubic yards	\$30 for the first 10,000 cubic yards, plus \$15 for each additional 10,000 cubic yards or fraction thereof	
100,001 to 200,000 cubic yards	\$165 for the first 100,000 cubic yards, plus \$9 for each additional 10,000 cubic yards or fraction thereof	
200,001 cubic yards or more	\$255 for the first 200,000 cubic yards, plus \$4.50 for each additional 10,000 cubic yards or fraction thereof	
Additional plan review required by changes, additions or revisions to approved plans	\$42 per hour (minimum charge ½ hour)	

Home-based business	No charge	4-3(g)
Limited storm sewer connection permit fee	\$100	6-10(c)3
Mechanical and Plumbing: Water heater	\$50	3-1(a)
Valuation \$0 to \$500	Single-Family-\$25; Commercial-\$40	
\$501 to \$1,000	\$25 + 2.5% of \$500 or fraction thereof	
\$1,001 to \$5,000	\$35 + 2.25% of \$1,000 or fraction thereof	
\$5,001 to \$10,000	\$125 + 2% of \$5,000 or fraction thereof	
\$10,001 to \$25,000	\$225 + 1.75% of \$10,000 or fraction thereof	
\$25,001 to \$50,000	\$490 + \$1.5% of \$25,000 or fraction thereof	
\$50,001 and over	\$875 + 1.25% of fraction over \$50,000	
Point of sale: 1-2 family	\$160 per unit	3-30
Multi-family	\$160 for first unit, \$20 for each additional unit	3-32
Public easement and right of way vacation application	Actual cost (minimum \$200 charge)	6-9(b)3
Right-of-way management regulation: Annual registration	\$50	6-14
Excavation permit	\$50	
Sign: Permanent	\$100	3-50
Temporary	\$40 per 7 days, 10 permits per year maximum	
Fees double for many permits if work commences without permit		3-1 (c)

## PLANNING & DEVELOPMENT (Planning and Zoning)

Planning	Fee	City Code
Administrative lot consolidation/minor subdivision review	\$200	13-1(g)
Comprehensive sign plan	\$200 zoning; \$200 deposit*	3-50(k)(5)
Conditional use permit (R-1 & R-2)	\$200 zoning; \$300 deposit*	4-33
Conditional use permit (all others)	\$500 zoning; \$1,500 deposit*	4-33
Conduit Debt application fee	\$750 non-refundable application fee and \$5,000 deposit plus admin fee below	Policy
Conduit Debt administrative fee (projects within city limits)	.5% of bond issue	Policy
Conduit Debt administrative fee (projects outside city limits)	1% of bond issue	Policy
Conduit Debt Refunding administrative fee	\$2,500 non-refundable application fee and .025% of the bond issue plus out of pocket costs (rate is .50% of bond issue if original financing was not completed with the city of New Hope)	Policy
Land use confirmation/zoning letter	\$50	
Land use petition sign	\$15 deposit per sign	1-4(b)(5)
Planned Unit Development	\$1,000 zoning; \$1,500 deposit*	4-24, 4-34
Rezoning/text amendment	\$500 zoning; \$1,000 deposit*	4-30
Site plan review	\$400 zoning; \$750 deposit*	4-35
Subdivision & platting	\$500 zoning; \$1,000 deposit*	13-3
Tax Abatement assistance	\$5,000 deposit	Policy
Tax Increment Finance	\$10,000 deposit	Policy
Vacation of easement	\$325 zoning; \$500 deposit*	6-9
Variances (R-1 & R-2)	\$150 zoning; \$300 deposit*	4-36
Variances (all others)	\$500 zoning; \$1,500 deposit*	4-36, 13-10
<p>*There are three city consultants - legal, planning, and engineering - that generate additional expenses.                      *Expenses incurred that exceed the amount of the zoning deposit will be billed and are the responsibility of the applicant.</p>		
Park Dedication Fee	Fee	City Code
One-family dwelling	\$3,000 per unit	13-7(i)
Two-family dwelling	\$1,500 per unit	13-7(i)
Three+ family dwelling	\$1,000 per unit	13-7(i)
Commercial and/or industrial subdivisions	\$5,000 per acre	13-7(i)

## UTILITY AND FRANCHISE FEES

Service	Annual Fee	City Code
Electronic transponders	Actual cost	5-4(9)c
Recycling service	\$3.75/month	9-11(k)(1)
Sanitary sewer rates	\$8.90 minimum (includes 1,000 gallons) \$5.91 for each additional 1,000 gallons \$.60 surcharge per 1,000 gallons	5-3(d)1
Sewer availability charge (SAC)	Fee set by Metropolitan Council Environmental Services Board	5-3(b)6
Sewer connection or repairs permit	\$100	5-3(b)
Stormwater utility rate:		5-3(e)(2)
Single and two-family residential parcels	\$8.36 per REF	
All other residential, commercial and ind parcels	\$12.54 per REF	
Street light:		6-5(c)
Non-decorative (underground power)	\$1.32/month	
Decorative (overhead power)	\$1.90/month	
Sump pump connection	state surcharge	
Sump pumps/non-compliant properties	\$100/month fine	5-1(d)7
Sump pump winter discharge into sanitary sewer	\$100/month	5-1(d)(8)
Water connection or repairs permit	\$100	5-3(b)
Water meter - original or replacement	Actual cost plus \$20 handling fee	
Water meter - manual meter reading fee	\$200/month	5-4(9)e
Water - Residential usage - base fee	\$9.68/month (includes \$.81 state fee)	5-4
1-10,000 gallons	\$6.54/1,000 gallons	
10,001-20,000 gallons	\$7.11/1,000 gallons	
Over 20,000 gallons	\$8.00/1,000 gallons	
Water - Commercial and Institutional	\$9.68/month (includes \$.81 state fee)	5-4
All usage except lawn irrigation	\$6.69/1,000 gallons	
Separately metered law irrigation	\$8.00/1,000 gallons	
Water - emergency water supply/watermain repair	\$.50/1,000 gallons	5-4(9)e
Water disconnection and reconnection	\$50 per disconnection event \$50 per reconnection event (after normal business hours or holidays are subject to additional fees)	
Penalty of past due water or sewer charge	5% or \$.50 whichever is greater	5-4(9)(e)2
<b>Franchise Fees</b>	<b>Fee</b>	<b>City Code</b>
Franchise – Electricity		12-20
Residential	\$3/month	
Small Commercial & Industrial - Non-Demand	\$6/month	
Small Commercial & Industrial - Demand	\$26/month	
Large Commercial & Industrial	\$115/month	
Franchise – Gas		12-10
Residential	\$3/month	
Commercial - A ("Com A")	\$4/month	
Commercial/Industrial - B ("Com/Ind B")	\$11/month	
Commercial/Industrial - C ("Com/Ind C")	\$38/month	
Small Volume, Dual Fuel A ("SVDF A")	\$74/month	
Small Volume, Dual Fuel B ("SVDF B")	\$83/month	
Large Volume, Dual Fuel ("LVDF")	\$164/month	

## MISCELLANEOUS

Administrative Citations	Fee	City Code
Level one	\$50	2-60
Level two	\$100	
Level three	\$150	
Subsequent violation of the same or substantially similar offense within 12-month period	Increase by 100% of scheduled fine	
Late fees	Amount increased by 40% if fine is not paid within 30-day period	
Appeal of citation	\$25 to schedule administrative hearing	2-60(d)(3)
Miscellaneous Fees	Fee	City Code
Blueprint release	\$100 plus tax and \$500 deposit	
Certification processing fee of delinquent city services	\$50	2-61(a)
Civil fingerprint fee (residents only)	\$31	
Duplicate bill (utility bill)	\$1	5-4(9)g
Handgun permit fee	Per state law	11-13(c)
Late fee charge for general accounts receivables	\$5-25 depending on amount due	
Map (address)	\$5	
New resident list	\$35	
Notary fee (no charge if city-related business)	\$5	M.S.
On-line service charge	\$3.50	2-61(c)
Parking – on street temporarily	No charge; seek permission from police	11-2(e)
Photocopies	\$.25 per page plus tax	
Police-sponsored child passenger safety class	\$25	
Program refund fee	\$5	
Research fee	\$50 first hour and \$35/hour thereafter	
Returned check charge	\$30	
Special assessment deferral	\$40 nonrefundable application fee	1-6(1)
Tree removal or treatment for diseased shade tree: Tree located on street boulevard	Not more than 50% of costs of abatement will be assessed	9-80(f)(2)
Tree located on private property	Total cost of abatement may be assessed	
Vehicle impound	Per North Suburban Towing contract	6-3(d)
Weed eradication/lawn mowing	\$130/hour plus \$45 weed inspector fee	9-70(b)2