



CITY OF NEW HOPE

OPPORTUNITY TO SERVE AS AN ELECTION JUDGE

Election judges are essential to our democracy. Election judges are responsible for administering the election procedures in the polling place on Election Day. Serving as an election judge is a great opportunity to serve our community and to be involved in the election process.

- DATES:** Primary Election – August 11, 2020
General Election – November 3, 2020
- HOURS:** 6:00 a.m. to approximately 9:00 p.m. Some half-day shifts are available (6 a.m. to 2 p.m. or 2 p.m. to approximately 9 p.m.)
- ELECTION JUDGE PAY:** \$11.50 per hour
- REQUIREMENTS:** You must be at least 18 years of age, a U.S. citizen and a Minnesota resident for at least 20 days
Able to read, write and speak English understandably
Attend mandatory training (2-3 hours; paid time)
Not be the spouse, parent, child, or sibling of any election judge serving in the same precinct or of any candidate at that election
- DESIRED QUALIFICATIONS:** Ability to communicate clearly with voters
Ability to remain impartial
Physically and mentally able to perform assigned tasks
Attention to detail and general math skills
Understand and follow election laws, regulations and procedures
Comfortable with assisting and serving a diverse population
- DUTIES INCLUDE:** Set up and close down the polling place
Register voters
Ensure all qualified voters are permitted to vote
Demonstrate how to vote
Distribute ballots
Operate voting equipment
Help voters requiring assistance
Record and certify precinct election results

State law allows for time off from work *without loss of wages* to serve as an Election Judge with 20 days prior written notice to the employer. (*Minnesota Statute 204B.195.*)

FOR INFORMATION, CONTACT: Valerie Leone, City Clerk
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