

CITY OF NEW HOPE
4401 XYLON AVENUE NORTH
NEW HOPE, MINNESOTA 55428

City Council Minutes
Regular Meeting

December 13, 2010
City Hall, 7:00 p.m.

CALL TO ORDER

The New Hope City Council met in regular session pursuant to due call and notice thereof; Mayor Hemken called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The City Council and all present stood for the Pledge of Allegiance to the Flag.

ROLL CALL

Council present: Kathi Hemken, Mayor
John Elder, Council Member
Andy Hoffe, Council Member
Eric Lammle, Council Member
Daniel Stauner, Council Member

Staff present: Kirk McDonald, City Manager
Steve Ellingson, Athletic Supervisor
Shari French, Director of Parks & Recreation
Curtis Jacobsen, Director of Community Development
Guy Johnson, Director of Public Works
Valerie Leone, City Clerk
Gary Link, Director of Police
Jason Quisberg, City Engineer
Steve Sondrall, City Attorney

APPROVAL OF MINUTES

Motion was made by Council Member Elder, seconded by Council Member Stauner, **to approve work session meeting minutes of October 27, 2010**. All present voted in favor. Motion carried.

Motion was made by Council Member Stauner, seconded by Council Member Elder, **to approve regular meeting minutes of November 22, 2010**. Voting in favor: Hemken, Elder, Lammle, Stauner; Voting against: None; Abstained: Hoffe; Absent: None. Motion carried.

Motion was made by Council Member Stauner, seconded by Council Member Lammle, **to approve special session meeting minutes of November 29, 2010**. All present voted in favor. Motion carried.

OPEN FORUM

There was no one present to address the Council for the Open Forum.

ROTATING VOTES

Please note that votes taken on each agenda item are called by the secretary on a rotating basis; however, the written minutes always list the Mayor's name first followed by the Council Members in alphabetical order.

CONSENT AGENDA Mayor Hemken introduced the consent items as listed for consideration and stated that all items will be enacted by one motion unless requested that an item be removed for discussion. Mr. Kirk McDonald reviewed the consent items. Item 6.4 was removed for discussion later in the meeting.

MOTION
Consent Items Motion was made by Council Member Elder, seconded by Council Member Stauner, **to approve the remaining Consent items.** All present voted in favor. Motion carried.

BUSINESS LICENSES
Item 6.1 Approval of business licenses for 2011.

FINANCIAL CLAIMS
Item 6.2 Approval of financial claims through December 13, 2010.

MOTION
Item 6.5 Motion approving the city's "Wetland Delineation Report" and the Wetland Conservation act's "Replacement Plan Application" for the 45th Avenue pond improvements (improvement project 855).

CONSENT ITEMS
REMOVED -
REAPPOINTMENTS
Item 6.4 Mayor Hemken introduced for discussion the Consent item removed for discussion, Item 6.4, Resolution approving re-appointments to Citizen Advisory Commission, Human Rights Commission, Personnel Board, Planning Commission, and West Metro Fire-Rescue Board.

Council Member Hoffe extended the Council's appreciation to those who serve on city advisory commissions. He acknowledged Pat Crough's decision to decline reappointment to the Planning Commission and thanked him for his service.

Council Member Stauner reported on vacancies that exist on the Human Rights Commission and encouraged residents to consider applying for the commission.

RESOLUTION 2010-167
Item 6.4 Council Member Hoffe introduced the following resolution and moved its adoption: **"RESOLUTION APPROVING RE-APPOINTMENTS TO CITIZEN ADVISORY COMMISSION, HUMAN RIGHTS COMMISSION, PERSONNEL BOARD, PLANNING COMMISSION, AND WEST METRO FIRE-RESCUE BOARD."** The motion for the adoption of the foregoing resolution was seconded by Council Member Elder, and upon vote being taken thereon, the following voted in favor thereof: Hemken, Elder, Hoffe, Lammle, Stauner; and the following voted against the same: None; Abstained: None; Absent: None; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

PUBLIC HEARING
LIQUOR LICENSING
Item 7.1 Mayor Hemken introduced for discussion Item 7.1, Public hearing - liquor license renewals for year 2011.

Mr. Kirk McDonald, city manager, stated staff recommends that the Council consider liquor license renewals for establishments with on-sale and off-sale licenses. He stated the Council may act on each license individually or act on them simultaneously with one motion closing the hearing and a second motion approving

the license renewals.

Mr. McDonald indicated the license holders have furnished the necessary liquor license renewal applications for the 2011 license period. He stated the Director of Police supports renewal of the licenses, provided a summary of incidents over the past year, and is available to answer any questions.

He reviewed the various licenses and liquor establishments requesting renewal:

On-Sale Restaurant Class I (fee \$6,200)

Applebee's, 4203 Winnetka Avenue North

Sunshine Factory, 7600 42nd Ave. N.

Cinema Grill, 2749 Winnetka Ave. N.

On Sale bowling center (fee \$6,200)

New Hope Bowl, 7107 42nd Ave. N.

Off-Sale (fee \$380)

TC Craft Beer, Wine, and Spirits, 4455 Winnetka Ave. N.

New Hope Liquor, 7910 Bass Lake Rd

Quebec Liquor, 7538 42nd Avenue North

Coborn's Delivers LLC., 3440 Winpark Dr.

Liquor & Tobacco World, 4225 Winnetka Ave. N.

Winnetka Liquors, 3544 Winnetka Ave. N.

Viking Liquor Wine & Tobacco, 7141 42nd Ave. N.

Mayor Hemken opened the floor for questions. There was no one present to address the Council for the public hearing. The Council did not have any questions.

Director Gary Link was recognized and stated based on the review of calls for service during the past year, the police department supports renewal of the licenses. Mayor Hemken thanked Director Link for attending the meeting.

CLOSE HEARING

Item 7.1

Motion was made by Council Member Lammle, seconded by Council Member Elder, **to close the public hearing.** All present voted in favor. Motion carried.

MOTION

Item 7.1

Motion was made by Council Member Elder, seconded by Council Member Hoffe, **to approve the liquor license renewals for year 2011.** All present voted in favor. Motion carried.

IMP. PROJECT 871

Item 8.1

Mayor Hemken introduced for discussion Item 8.1, Resolution awarding quotation of \$95,000 for playground equipment to Minnesota/Wisconsin Playground for Lions Park project (improvement project no. 871).

Mr. Steve Ellingson, athletic supervisor, introduced Bev Erickson, a representative of the Lions Park neighborhood, to present the preferred playground equipment plan.

Ms. Beverly Erickson, 7300 39th Avenue North, was recognized. She conveyed the

neighborhood's gratitude for including them in the selection process for equipment from Minnesota/Wisconsin Playground. Ms. Erickson reported the equipment at Lions Park located at 38th and Oregon avenues north was last replaced in 1989. She reported on the planning process which consisted of three meetings with the neighborhood and presentations by play equipment vendors. She stated the neighborhood voted on the preferred proposal and selected Minnesota/Wisconsin Playground. She stated the funding for the play equipment is available in the Park Infrastructure Fund.

Mayor Hemken thanked the neighborhood for the enthusiasm displayed during the planning process.

RESOLUTION 2010-168
Item 8.1

Council Member Lammle introduced the following resolution and moved its adoption: **"RESOLUTION AWARDED QUOTATION OF \$95,000 FOR PLAYGROUND EQUIPMENT TO MINNESOTA/WISCONSIN PLAYGROUND FOR LIONS PARK PROJECT (IMPROVEMENT PROJECT NO. 871)."** The motion for the adoption of the foregoing resolution was seconded by Council Member Hoffe, and upon vote being taken thereon, the following voted in favor thereof: Hemken, Hoffe, Lammle, Stauner; and the following voted against the same: None; Abstained: Elder; Absent: None; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

IMP. PROJECT 886
Item 8.2

Mayor Hemken introduced for discussion Item 8.2, Resolution awarding a contract to Sunram Construction, Inc. for \$82,995 for cleaning the Northwood wetland (improvement project 886).

Mr. Jason Quisberg, city engineer, stated the Council has reviewed this proposed project on numerous occasions. He stated the project entails cleaning of the Northwood wetland and the reestablishment of a channel through the wetland to Winnetka Avenue. He noted restrictions in the wetland are beginning to impact Northwood Lake's elevation after normal rain events, and it is necessary to remove vegetation and sediment to prevent property damage and erosion around Northwood Lake.

Mr. Quisberg stated bids were solicited by invitational quote instead of the sealed bid process as the work was projected to be less than \$100,000. He reviewed the five bids received and noted the low bid submitted by Sunram Construction for \$82,995. He stated the project will be completed in January and will be funded by the city's storm water fund and the Bassett Creek Watershed Management Commission's channel maintenance fund. He stated the city can draw against the channel maintenance funds as they become available.

Council Member Elder questioned the city's experience with Sunram Construction. Mr. Quisberg stated Bonestroo has experience with Sunram Construction, and they are a responsible contractor. He noted the company performed as a subcontractor in recent city projects.

RESOLUTION 2010-169
Item 8.2

Council Member Lammle introduced the following resolution and moved its adoption: **“RESOLUTION AWARDING A CONTRACT TO SUNRAM CONSTRUCTION, INC. FOR \$82,995 FOR CLEANING THE NORTHWOOD WETLAND (IMPROVEMENT PROJECT 886).”** The motion for the adoption of the foregoing resolution was seconded by Council Member Stauner, and upon vote being taken thereon, the following voted in favor thereof: Hemken, Elder, Hoffe, Lammle, Stauner; and the following voted against the same: None; Abstained: None; Absent: None; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

STORM WATER
INFRASTRUCTURE
Item 8.3

Mayor Hemken introduced for discussion Item 8.3, Motion authorizing the preparation of a feasibility report for storm water infrastructure improvements west of Northwood Lake.

Mr. Jason Quisberg, city engineer, explained the proposed project involves replacement of an existing 66" storm water pipe between TH 169 and Northwood Lake with a ductile iron pipe. He stated the pipe has settled significantly and has become an ongoing maintenance concern. He noted the pipe conveys 100% of Bassett Creek North Branch flows from a 900+ acre drainage area. He stated failure of the pipe could cause local flooding and property damage.

Mr. Quisberg stated the preliminary cost estimate is \$300,000 which would be funded by the Bassett Creek Watershed. He stated a feasibility report is needed before the watershed will consider final approval. He reviewed the proposed project schedule with improvements taking place in fall of 2011.

Council Member Hoffe inquired whether the work will impact the proposed noise wall construction. Mr. Quisberg explained that the noise wall will be completed in the summer. He stated MnDOT is aware of the storm sewer pipe project and will coordinate the project to allow construction of the pipe.

Council Member Lammle asked if the pipe on the east end was secure. Mr. Quisberg replied that the pipe beneath Jordan Avenue has no problems.

Council Member Stauner commented that moving forward the proposal for additional water quality treatment for the area would require a CIP amendment. He spoke of possible cost savings to pursue both projects simultaneously. Mr. Quisberg indicated the water quality treatment issue is being considered separately, but he can discuss the project and timeline with the TAC (technical advisory committee) in January.

Council Member Elder noted he serves as the city's representative on Bassett Creek Watershed and is pleased that the watershed is providing funding of the storm water pipe project. He commented the work dovetails nicely with the water quality improvements taking place in Plymouth near Four Seasons mall.

MOTION
Item 8.3

Motion was made by Council Member Stauner, seconded by Council Member Hoffe, **to authorize the preparation of a feasibility report for storm water infrastructure improvements west of Northwood Lake.** All present voted in

favor. Motion carried.

**IMP. PROJECT 887
Item 8.4**

Mayor Hemken introduced for discussion Item 8.4, Motion authorizing preparation of plans and specifications for parking lot improvements at Northwood Park (improvement project 887).

Mr. Jason Quisberg, city engineer, stated improvements are proposed for the two parking lots at Northwood Park located at 38th and Boone avenues. He stated the project would include full pavement reclamation/replacement, curb and gutter spot replacement, updating of pedestrian ramps, and adding lighting for the west lot. He stated the estimate for the parking lot pavement work is \$157,000, and the estimate for the lighting option is \$42,000. He stated the project would be funded by the Park Infrastructure fund. Mr. Quisberg stated construction would likely take place in August after the annual Duk Duk Daze festival.

Council Member Elder questioned the timing of the project and whether a fall construction date will interfere with softball. Ms. Shari French, director of parks and recreation, stated summer softball has ended by August, and Northwood Park is not used for fall softball.

Council Member Lammle recommended exploring energy efficient LED lighting as an alternate bid for the west parking lot as well as the east parking lot. Mr. Quisberg stated the \$42,000 estimate was based on standard light fixtures but options can be included for both lots including an LED lighting system.

Mayor Hemken questioned whether the city should discourage the use of tent stakes in the new asphalt for Duk Duk Daze. Mr. Quisberg explained that although the stakes appear quite damaging, once they are removed the holes in the asphalt typically fill in well with heat.

**MOTION
Item 8.4**

Motion was made by Council Member Elder, seconded by Council Member Lammle, **to authorize the preparation of plans and specifications for parking lot improvements at Northwood Park (improvement project 887).** All present voted in favor. Motion carried.

**2011 FORD FUSION
Item 8.5**

Mayor Hemken introduced for discussion Item 8.5, Resolution authorizing the purchase of equipment and appropriation of funds in the amount of \$18,020.73 for the purchase of a 2011 Ford Fusion four door sedan from Elk River Ford.

Mr. Curtis Jacobsen, director of community development, reiterated part of the discussion held by the Council at its November work session. He stated the inspectors use second life vehicles (former squad cars) which are costly to operate. He reviewed vehicle maintenance history for the 1999 Ford Crown Victoria, 2000 Chevrolet Impala, and 2002 Ford Crown Victoria. He stated one car is scheduled to be replaced in 2010. He recommended the purchase of a 2011 Ford Fusion at this time and the purchase of two additional Ford Fusions in July of 2011. He stated the vehicle replacement fund has \$65,546 available for this expenditure.

Council Member Lammle questioned whether purchases off the state contract will

be one percent higher in 2011 compared to 2010.

Mr. Guy Johnson, director of public works, stated the one percent fee begins next year and he is hopeful that the vehicle can be ordered before year-end to avoid the additional cost. Mr. Johnson commented regarding vehicle 178 which has a worn steering column. It was noted the new vehicles would contain a seven year bumper to bumper warranty.

Council debated regarding purchasing all three cars at this time rather than making two separate purchases. The consensus of the Council was to purchase two 2011 Ford Fusions.

On behalf of the inspections staff, Curtis Jacobsen thanked the City Council for approving the purchase.

RESOLUTION 2010-170
Item 8.5

Council Member Lammle introduced the following resolution and moved its adoption: **"RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT AND APPROPRIATION OF FUNDS IN THE AMOUNT OF \$36,041.46 FOR THE PURCHASE OF TWO 2011 FORD FUSION FOUR DOOR SEDANS FROM ELK RIVER FORD."** The motion for the adoption of the foregoing resolution was seconded by Council Member Elder, and upon vote being taken thereon, the following voted in favor thereof: Hemken, Elder, Hoffe, Lammle, Stauner; and the following voted against the same: None; Abstained: None; Absent: None; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

2011 BUDGET
Item 10.1

Mayor Hemken introduced for discussion Item 10.1, Resolution adopting general, special revenue, debt service, enterprise, and internal service fund budgets for the City of New Hope for the year 2011 and establishing a tax levy for the year payable 2011.

Mr. Kirk McDonald, city manager, stated Steve McDonald from Abdo, Eick & Meyers is present if the Council has questions regarding the budget or would like another review of the powerpoint presentation. He stated at the November 29 budget hearing staff was directed to prepare the budget with a 1.5% levy increase.

Mayor Hemken declined the review of the formal presentation.

Council Member Lammle commented that a zero levy increase would have required the use of \$136,019 from reserves. He expressed support for the 1.5% levy increase in order to maintain the contingency funding as the city could potentially face greater financial difficulties in the future.

Mayor Hemken pointed out that the city is not "conducting business as usual" and in addition to making many budget cuts, the city has continually been tightening its belt and being fiscally prudent to maintain the city's bond rating.

Council Member Hoffe noted the budget was prepared without relying on the \$640,000 local government aid estimate. He thanked staff for their efforts.

RESOLUTION 2010-171
Item 10.1

Council Member Elder introduced the following resolution and moved its adoption: **“RESOLUTION ADOPTING GENERAL, SPECIAL REVENUE, DEBT SERVICE, ENTERPRISE, AND INTERNAL SERVICE FUND BUDGETS FOR THE CITY OF NEW HOPE FOR THE YEAR 2011 AND ESTABLISHING A TAX LEVY FOR THE YEAR PAYABLE 2011.”** The motion for the adoption of the foregoing resolution was seconded by Council Member Hoffe, and upon vote being taken thereon, the following voted in favor thereof: Hemken, Elder, Hoffe, Lammler; and the following voted against the same: Stauner; Abstained: None; Absent: None; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

2010 TAX LEVY
Item 10.2

Mayor Hemken introduced for discussion Item 10.2, Resolution adopting the 2010 tax levy, collectible in 2011, and authorizing certification to the Hennepin County Auditor.

RESOLUTION 2010-172
Item 10.2

Council Member Elder introduced the following resolution and moved its adoption: **“RESOLUTION ADOPTING THE 2010 TAX LEVY, COLLECTIBLE IN 2011, AND AUTHORIZING CERTIFICATION TO THE HENNEPIN COUNTY AUDITOR.”** The motion for the adoption of the foregoing resolution was seconded by Council Member Hoffe, and upon vote being taken thereon, the following voted in favor thereof: Hemken, Elder, Hoffe, Lammler; and the following voted against the same: Stauner; Abstained: None; Absent: None; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

2011 FEES
Item 10.3

Mayor Hemken introduced for discussion Item 10.3, Resolution establishing 2011 fees and charges including park and recreation, finance, and police programs.

Mr. Kirk McDonald, city manager, stated the fees increases are annual adjustments that were discussed during the budget process.

RESOLUTION 2010-173
Item 10.3

Council Member Lammler introduced the following resolution and moved its adoption: **“RESOLUTION ESTABLISHING 2011 FEES AND CHARGES INCLUDING PARK AND RECREATION, FINANCE, AND POLICE PROGRAMS.”** The motion for the adoption of the foregoing resolution was seconded by Council Member Elder, and upon vote being taken thereon, the following voted in favor thereof: Hemken, Elder, Hoffe, Lammler, Stauner; and the following voted against the same: None; Abstained: None; Absent: None; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

2011 FINES
Item 10.4

Mayor Hemken introduced for discussion Item 10.4, Resolution establishing 2011 fines under the administrative citations program.

Mr. Kirk McDonald, city manager, stated the resolution establishes the fine structure for the administrative citations program at \$50 each. He indicated the program has been underway for one year and staff could provide an update to Council at a future work session if so desired.

RESOLUTION 2010-174
Item 10.4

Council Member Lammle introduced the following resolution and moved its adoption: **“RESOLUTION ESTABLISHING 2011 FINES UNDER THE ADMINISTRATIVE CITATIONS PROGRAM.”** The motion for the adoption of the foregoing resolution was seconded by Council Member Hoffe, and upon vote being taken thereon, the following voted in favor thereof: Hemken, Elder, Hoffe, Lammle, Stauner; and the following voted against the same: None; Abstained: None; Absent: None; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

SEWER, WATER,
RECYCLING RATES
Item 10.5

Mayor Hemken introduced for discussion Item 10.5, Ordinance No. 10-13, an ordinance increasing sanitary sewer rates, water rates, and recycling fees for 2011.

Mr. Kirk McDonald, city manager, stated the fee increases were discussed this fall during review of the utility fund. He stated rate increases are proposed for water, sewer, and recycling services. He stated no rate increase is proposed for storm water or street lighting. He noted the water and sewer fund was split to allow the city to better track each fund balance.

Council Member Stauner questioned the \$.46 treatment surcharge that is proposed to be increased to \$.48. He recalled the surcharge of water consumption was to defray the costs for corrective action needed for the treatment of inflow and infiltration of storm water to the sanitary sewer system as imposed by the Metropolitan Council. He proposed no change or discontinuation of the surcharge as it was not intended to be a permanent fee.

Mr. Jason Quisberg, city engineer, stated the city has met the requirements of Metropolitan Council but the program remains in effect through 2011. He speculated that a new program will be initiated by Met Council.

Mr. Guy Johnson, director of public works, noted that the city has lowered the inflow and infiltration rate but depending on rain events, the city could exceed its allowable flow. He noted the lack of new construction and new service fees has significantly lowered Met Council’s revenue. He noted SAC charges are increasing.

The Council agreed to make no change to the \$.46 surcharge.

ORDINANCE 2010-13
Item 10.5

Council Member Stauner introduced the following ordinance and moved its adoption: **“ORDINANCE NO 10-13, AN ORDINANCE INCREASING SANITARY SEWER RATES, WATER RATES, AND RECYCLING FEES FOR 2011.”** The motion for the adoption of the foregoing ordinance was seconded by Council Member Lammle, and upon vote being taken thereon, the following voted in favor thereof: Hemken, Elder, Hoffe, Lammle, Stauner; and the following voted against the same: None; Abstained: None; Absent: None; whereupon the ordinance was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

MESSAGE LICENSES
Item 10.6

ordinance amending New Hope code section 8-35(h) requiring verification of applications for therapeutic massage licenses.

Mr. Kirk McDonald, city manager, stated this is a minor code amendment to the massage therapy license section of the code. He explained that during the course of the application process there were questions regarding the extent of the investigation and whether the \$300 investigation fee could be justified. He stated the ordinance amendment clarifies that a CCH (computerized criminal history) is just part of the investigation.

Mr. Steve Sondrall, city attorney, stated the police department conducts a thorough background investigation and the city can justify the \$300 fee.

Mr. Gary Link, director of police, stated individuals can purchase background checks from the BCA for a fee and that’s what prompted a question from one of the applicants. He noted the background investigation is much more extensive than just a computer check.

ORDINANCE 2010-12
Item 10.6

Council Member Lammle introduced the following ordinance and moved its adoption: **“ORDINANCE NO. 10-12, AN ORDINANCE AMENDING NEW HOPE CODE SECTION 8-35(H) REQUIRING VERIFICATION OF APPLICATIONS FOR THERAPEUTIC MASSAGE LICENSES.”** The motion for the adoption of the foregoing ordinance was seconded by Council Member Elder, and upon vote being taken thereon, the following voted in favor thereof: Hemken, Elder, Hoffe, Lammle, Stauner; and the following voted against the same: None; Abstained: None; Absent: None; whereupon the ordinance was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

EXCHANGE OF COMMUNICATION
Item 12.1

Mayor Hemken introduced for discussion Item 12.1, Exchange of communication between members of the City Council.

Mayor Hemken

- Thanked public works crews for snowplowing efforts December 11-12; Council discussed snow removal policy for clearing sidewalks; Council Member Elder commented regarding student safety and the importance of working with the school district to ensure prompt clearing of sidewalks near schools.
- Congratulated employee of the year Eric Hanson
- Reported on upcoming events:
 - Dec. 14 • City Advisory Commission (7:00 p.m.)
 - Dec. 15 • North Metro Mayors Association
 - Dec. 16 • Bassett Creek Watershed Commission (11:30 a.m.)
 - DARE graduation at Sonnesyn Elementary (2:00 p.m.)
 - Dec. 20 • City Council Work Session (6:00/6:30 p.m.)
 - Dec. 23 • No December TwinWest Business Council Meeting
 - Dec. 24 • City offices closed/Christmas holiday
 - Dec. 31 • City offices closed/New Year’s holiday
 - Jan. 3 • Human Rights Commission (7:00 p.m.)
 - No January Planning Commission meeting

- Jan. 10 • City Council meeting (7:00 p.m.)
- Jan. 11 • Citizens Advisory Commission (7:00 p.m.)
- Jan. 12 • New Hope Business Forum/Coffee Break (8:00 a.m.)
- West Metro Fire-Rescue District Board meeting (6:00 p.m.)

Council Member Lammle

- Reported on a recent email virus to his personal computer

Council Member Elder

- Stated the Farmers Market Board of Directors meeting initiated on December 11 will continue on Wednesday, December 15, at 6 p.m.

ADJOURNMENT

Motion was made by Council Member Lammle, seconded by Council Member Hoffe, **to adjourn the meeting, as there was no further business to come before the Council.** All present voted in favor. Motion carried. The New Hope City Council adjourned at 8:25 p.m.

Respectfully submitted,



Valerie Leone, City Clerk