

CITY OF NEW HOPE
4401 XYLON AVENUE NORTH
NEW HOPE, MINNESOTA 55428

City Council Minutes
Regular Meeting

September 27, 2010
City Hall, 7:00 p.m.

CALL TO ORDER The New Hope City Council met in regular session pursuant to due call and notice thereof; Mayor Hemken called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE The City Council and all present stood for the Pledge of Allegiance to the Flag.

ROLL CALL Council present: Kathi Hemken, Mayor
John Elder, Council Member
Andy Hoffe, Council Member
Eric Lammle, Council Member
Daniel Stauner, Council Member

Staff present: Kirk McDonald, City Manager
Curtis Jacobsen, Director of Community Development
Guy Johnson, Director of Public Works
Valerie Leone, City Clerk
Jason Quisberg, City Engineer
Steve Sondrall, City Attorney

APPROVAL OF MINUTES Motion was made by Council Member Elder, seconded by Council Member Stauner, **to approve work session meeting minutes of September 7, 2010**. All present voted in favor. Motion carried.

Motion was made by Council Member Hoffe, seconded by Council Member Elder, **to approve regular meeting minutes of September 13, 2010**. All present voted in favor. Motion carried.

OPEN FORUM There was no one present desiring to address the Council for the Open Forum.

ROTATING VOTES Please note that votes taken on each agenda item are called by the secretary on a rotating basis; however, the written minutes always list the Mayor's name first followed by the Council Members in alphabetical order.

CONSENT AGENDA Mayor Hemken introduced the consent items as listed for consideration and stated that all items will be enacted by one motion unless requested that an item be removed for discussion. Items 6.4 and 6.5 were removed for discussion later in the meeting.

MOTION
Consent Items Motion was made by Council Member Elder, seconded by Council Member Stauner, **to approve the remaining Consent items**. All present voted in favor. Motion carried.

FINANCIAL CLAIMS
Item 6.2

Approval of financial claims through September 27, 2010.

RESOLUTION 2010-134
Item 6.6

Resolution approving Sandburg Learning Center Facility Use Agreement.

Mr. Kirk McDonald, city manager, conveyed his appreciation to ISD 281 for assisting New Hope with finding a temporary location for the gymnastics program.

RESOLUTION 2010-135
Item 6.7

Resolution authorizing the purchase of equipment and appropriation of funds in the amount of \$90,714.43 for the purchase and installation of a truck body, snowplow components, and accessory lights from Towmaster Inc.

CONSENT ITEMS
REMOVED FOR
DISCUSSION -
CONTRIBUTION
Item 6.4

Mayor Hemken introduced for discussion the Consent item removed for discussion, Item 6.4, Acceptance of contributions for safety camp for 2010.

Council Member Elder acknowledged the generous contributions to the 2010 safety camp. He reported cash donations were submitted by: Process Displays/Printing, New Hope Women of Today, McLellan Plumbing Co., West Metro Fire-Relief Association; and services/goods were donated by New Hope Crime Prevention Fund, Crystal Little Ceasars Pizza, Golden Valley VFW, New Hope McDonald's, Plymouth Chili's, Art Field, New Hope Applebee's, New Hope Country Kitchen, Kath Hammerseng/Edina Realty, West Metro Fire-Rescue District Auxiliary, New Hope Police Reserve Karen Laube, New Hope Police Explorer Kenton Pust, and New Hope Police Volunteers John Nail, Laura Rudolph, and Holly Skalsky.

MOTION
Item 6.4

Motion was made by Council Member Elder, seconded by Council Member Hoffe, **to accept the contributions for safety camp for 2010**. All present voted in favor. Motion carried.

CONTRIBUTION
Item 6.5

Mayor Hemken introduced for discussion Item 6.5, Acceptance of a contribution of a park bench for Northwood Park from the Wayne Sueker family.

Mayor Hemken stated Mr. Sueker was active in the community. In addition to his service on city commissions, she recalled serving with him during Odyssey of the Mind at Sonnesyn School. Mayor Hemken also pointed out Mr. Sueker helped design city hall. The Council acknowledged their appreciation to the Sueker family for donating a park bench at Northwood Park.

MOTION
Item 6.5

Motion was made by Council Member Stauner, seconded by Council Member Lammle, **to accept the contribution of a park bench for Northwood Park from the Wayne Sueker family**. All present voted in favor. Motion carried.

IMP. PROJECT 855
Item 8.1

Mayor Hemken introduced for discussion Item 8.1, Resolution approving plans and specifications, and ordering the advertisement for bids for improvements to the 45th regional pond (improvement project 855).

Mr. Jason Quisberg, city engineer, illustrated the existing pond located off 45th Avenue west of Winnetka Avenue and its drainage area that includes 50% of impervious surfaces. He stated the water ultimately drains to Twin Lake located in Crystal. Mr. Quisberg explained that adding a sediment cell to the pond would establish an improved regional water quality pond. He stated the total estimated project cost is \$328,000 and would be funded by the Board of Water and Soil Resources, Shingle Creek Water Management Organization, city funds, and state aid funds.

Mr. Quisberg recommended approval of the plans and specifications to allow consideration of bids/contract award on November 8, 2010. He stated construction could begin in the winter of 2010 with the project completed in early summer 2011.

Mayor Hemken inquired whether the project would impact adjacent properties. Mr. Quisberg explained that it will not encroach upon neighboring properties, the pond is about six feet at its deepest point, and a fence exists around the perimeter of the pond.

Council Member Elder inquired whether the pond improvements would alleviate flooding on 45th Avenue. Mr. Quisberg indicated the pond will have no impact although road improvements are proposed for 2012.

RESOLUTION 2010-136
Item 8.1

Council Member Stauner introduced the following resolution and moved its adoption: **“RESOLUTION APPROVING PLANS AND SPECIFICATIONS, AND ORDERING THE ADVERTISEMENT FOR BIDS FOR IMPROVEMENTS TO THE 45TH REGIONAL POND (IMPROVEMENT PROJECT 855).”** The motion for the adoption of the foregoing resolution was seconded by Council Member Elder, and upon vote being taken thereon, the following voted in favor thereof: Hemken, Elder, Hoffe, Lammle, Stauner; and the following voted against the same: None; Abstained: None; Absent: None; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

IMP. PROJECT 855
Item 8.2

Mayor Hemken introduced for discussion Item 8.2, Motion approving the cooperative agreement for New Hope’s 45th Avenue pond project (improvement project 855).

Mr. Jason Quisberg, city engineer, stated the city must enter a cooperative agreement with Shingle Creek Water Management Commission to receive the project funding.

Council Member Elder noted the city has been proactive to find alternate funding sources for projects. He credited Council Member Stauner’s involvement with the watershed commission for funding approval.

MOTION
Item 8.2

Motion was made by Council Member Stauner, seconded by Council Member Elder, **to approve the cooperative agreement for New Hope’s 45th Avenue pond project (improvement project 855).** All present voted in favor. Motion

carried.

IMP. PROJECT 876
Item 8.3

Mayor Hemken introduced for discussion Item 8.3, Resolution supporting the Minnesota Department of Transportation's (MnDOT) proposed noise wall project and amending the city of New Hope's five-year (2010-2014) Capital Improvement Program (CIP), Improvement Project 876.

Mr. Jason Quisberg, city engineer, explained the proposed noise wall along TH 169 from 36th to 42nd Avenue will be similar to the wall constructed from Medicine Lake Road to 36th Avenue (completed in 2003). He stated an open house was held September 9 and over 50 residents attended and nearly all attendees were supportive of the proposed project. He indicated at this time MnDOT requires a formal resolution of support for the project, and a formal agreement will be considered at a later date.

Mr. Quisberg stated MnDOT estimates cost of the wall to be \$1,200,000 with MnDOT funding at 90% or \$1,080,000 and the city funding 10% or \$120,000. He stated the city will pay its portion through the Construction Project Fund. He also noted potential storm water improvements in the area of the noise wall will be incorporated into the design.

Mr. Kirk McDonald, city manager, noted the Construction Project Fund contains approximately \$750,000. He also confirmed street infrastructure funds would not be utilized and there would be no property assessments. He also stated the plan has not changed since the open house.

Council inquired of maintenance and wall color. Mr. Quisberg stated the wall would be located on MnDOT property and they would be responsible for mowing and wall maintenance. He acknowledged the inquiry regarding a lighter wall color and noted for standardization purposes MnDOT prefers to use a standard color. He stated he would consult MnDOT's design team to get a definitive answer.

Council Member Hoffe asked the city engineer to comment on MnDOT's prioritization. Mr. Quisberg indicated each section along the highway is prioritized and cities have the option of participating. He noted the proposed area was moved forward on the schedule as other cities chose not to participate.

RESOLUTION 2010-137
Item 8.3

Council Member Lammle introduced the following resolution and moved its adoption: **"RESOLUTION SUPPORTING THE MINNESOTA DEPARTMENT OF TRANSPORTATION'S (MN/DOT) PROPOSED NOISE WALL PROJECT AND AMENDING THE CITY OF NEW HOPE'S FIVE-YEAR (2010-2014) CAPITAL IMPROVEMENT PROGRAM (CIP), IMPROVEMENT PROJECT 876."** The motion for the adoption of the foregoing resolution was seconded by Council Member Elder, and upon vote being taken thereon, the following voted in favor thereof: Hemken, Elder, Hoffe, Lammle, Stauner; and the following voted against the same: None; Abstained: None; Absent: None; whereupon the resolution was declared duly passed and

adopted, signed by the mayor which was attested to by the city clerk.

IMP. PROJECT 877
Item 8.4

Mayor Hemken introduced for discussion Item 8.4, Motion authorizing the preparation of a feasibility report for construction of a 2011 infrastructure project (improvement project no. 877).

Mr. Jason Quisberg, city engineer, stated the proposed 2011 project includes street and utility infrastructure work in the southern portion of the city as recommended by the management plan prepared by Good Pointe Technology. He stated the reconstruction process (reclamation or full reconstruction) is dependent on the condition of the roads and history of watermain breaks. He stated in addition to road and watermain improvements, the project also includes sanitary sewer and storm sewer improvements were needed.

Mr. Quisberg noted Nevada Avenue will be included as an alternate to the project due to the number of watermain breaks.

Mr. Quisberg stated the estimated project cost is \$3,800,000 including the Alternate. He stated funding sources include street infrastructure fund, sewer, water, storm water, and assessments (to tax-exempt properties). He stated if Council authorizes preparation of the feasibility report, it would be presented to Council on November 8.

Council inquired of the flooding in the Terra Linda area. Mr. Quisberg stated re-grading may partially alleviate some problem areas. He stated there are a number of factors to consider but a feasibility report would identify problem areas and outline options for solutions. Council Member Stauner requested the feasibility report include rain gardens for some water storage capacity. He noted native plants create infiltration panels. He spoke of the benefits of the rain garden in his neighborhood. Mr. Quisberg indicated potential rain garden areas can be identified. It was noted there are several rain gardens in Crystal and Robbinsdale.

For public education, Council Member Hoffe asked the city engineer to explain the pavement management plan. Mr. Quisberg stated Good Pointe Technology maintains a pavement management program and physically drives the streets with specialized equipment to rank the street condition (PCI). He stated the data is used to determine the most effective strategy (reconstruction, reclamation, or mill/overlay).

Mr. Kirk McDonald, city manager, spoke of funding sources and noted the challenges within the water fund. He noted in the future the Council may be asked to pass a resolution requesting authorization to bond for water infrastructure improvements.

MOTION
Item 8.4

Motion was made by Council Member Lammle, seconded by Council Member Elder, **to authorize the preparation of a feasibility report for construction of a 2011 infrastructure project (improvement project no. 877)**. All present voted in favor. Motion carried.

STREET BANNERS
Item 8.5

Mayor Hemken introduced for discussion Item 8.5, Resolution authorizing the purchase and design of 96 street banners from for display along 42nd Avenue from Northern Lights Display.

Mr. Curtis Jacobsen, director of community development, reviewed quotes for replacement banners on 42nd Avenue between Winnetka and Louisiana. He stated the quote includes summer and winter style banners (96 total) constructed with 22 ounce vinyl material. He recommended approval of the quote by Northern Light Display for \$5,600. He noted the quote may differ depending on the selected design and the addition of business sponsorship. He suggested placement of one business sponsorship per pole at a cost of \$50 per season or \$75 for both seasons.

Mr. Jacobsen stated funds are available in the EDA budget.

Council Member Hoffe requested the opportunity to discuss at a work session. He inquired of the timing to place the order.

Mr. Jacobsen indicated action could be delayed as staff will need time to survey the business community regarding business sponsorship. He stated the vendor can deliver the product in three weeks after order placement.

Council asked staff to provide the name of the previous banner vendor as the banners were a poor quality. Council also suggested touring areas that display banners made by Northern Light Display. Mr. Jacobsen indicated he would inquire of nearby installations.

Mayor Hemken suggested similar banners (and business sponsorship) be considered at a later date for the new light poles along the Bass Lake Road corridor.

MOTION
Item 8.5

Motion was made by Council Member Elder, seconded by Council Member Hoffe, **to postpone action regarding street banner quotes to the October 18 work session.** All present voted in favor. Motion carried.

**EXCHANGE OF
COMMUNICATION**
Item 12.1

Mayor Hemken introduced for discussion Item 12.1, Exchange of communication between members of the City Council.

Mayor Hemken

Reported on upcoming meeting/events:

- September 28 • Commissioner Appreciation dinner (5:30 p.m.)
- September 29 • Lions Park neighborhood meeting (5:00 p.m.)
- October 2 • Farmers market (8:00 a.m. – 1:00 p.m.)
- October 4 • Human Rights Commission (7:00 p.m.)
- October 5 • District 281/Government Advisory Committee (7:30 a.m.)
- Planning Commission (7:00 p.m.)
- Farmers Market – Healthy Living (8:00 a.m.–1:00 p.m.)
- October 9 • City Council meeting (7:00 p.m.)

- October 11 • Citizens Advisory Commission (7:00 p.m.)
- October 12 • TOD workshop–City Council/Planning Commission (6:00 p.m.)
- October 13 • Shingle Creek Watershed (12:45 p.m.)
- October 14 • Candidates forum (LWV) (7:00 p.m.)

ADJOURNMENT

Motion was made by Council Member Lammle, seconded by Council Member Elder, **to adjourn the meeting, as there was no further business to come before the Council.** All present voted in favor. Motion carried. The New Hope City Council adjourned at 8:04 p.m.

Respectfully submitted,



Valerie Leone, City Clerk